

**RECORD OF PROCEEDINGS OF THE
COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
CITY OF BELLINGHAM, WASHINGTON**

**THURSDAY
September 15, 2022**
Audio-recorded

6:00 P.M.
Online - Zoom Meeting
www.cob.org

CALL TO ORDER: The meeting was called to order by Aran Clauson

Members Present: Aran Clauson (Chair), Brien Thane, Elizabeth Jennings; Jennifer Miles, Jonathan Stubblefield; Karin Jones; Ryan Wood, Shannon Laws, Victor Crosetti and Yin-Ho Lai Kristina Martens (City Council)

Absent: Jonathan Scanlon; Pierce Bock; Rachel Jewell and Suneeta Eisenberg

Staff (PCDD): Samya Lutz, Housing & Services Program Manager; Kate Bartholomew, Development Specialist, and Heather Aven, Recording Secretary

APPROVAL OF MINUTES:

Minutes from August 11, 2022 were approved by general consensus.

AGENDA ITEMS:

Public Hearing – DRAFT 2021 CAPER

Samya Lutz provided an overview of the Consolidated Annual Performance and Evaluation Report. She pointed out the projects that were completed in the July 1, 2021 – June 30, 2022 funding year. She also spoke to the individual funding sources and what accomplishments they were able to produce. She noted that projects which were initiated but not completed by June 30th would not be reported in this CAPER.

Comments were heard from one member of the public.

A&F Plan update

Samya Lutz explained why the Administrative and Financial Plan exists and the rationale for making amendments to it. The A&F plan will change in the future to include new sales tax funding.

A subcommittee of CDAB members agreed to meet to comment and make recommendations on the stated funding preferences.

Draft Assessment of Fair Housing (AFH) update

Kate Bartholomew reviewed the survey results and an overview of the participation process with the members, and shared highlights from the data analysis. She then presented the draft Goals & Priorities for the 2023-2027 AFH update, and members provided several suggestions.

The Draft AFH for public comment will be distributed to members at least two weeks prior to the next CDAB meeting, and made available to the public at the same time.

STAFF UPDATES

Samya Lutz shared different resources webpages on the City's website:

- Landlord and Tenant Resources: [Landlords and Tenants - City of Bellingham \(cob.org\)](http://Landlords and Tenants - City of Bellingham (cob.org))
- Housing Statistics Storymap: [Bellingham Housing Statistics \(arcgis.com\)](http://Bellingham Housing Statistics (arcgis.com))

- Housing and Human Services Storymap: [Housing & Human Services \(arcgis.com\)](https://arcgis.com)

Funding Priorities with City Council – Monday 7pm

Tuesday – Chamber / DBP Townhall 5pm regarding safety in Bellingham

What's the Buzz

40th and 42nd district legislators are looking at statewide solutions to housing problems. Housing is big in legislation this year.

Future Agenda Items

- LMM Director speak to the Board (Housing first vs. Housing ready)
- Housing accessibility barriers (unable to use vouchers)
- Wrap-around funding (State level)
- Enforcement for Air BnB
- 2022 state legislative session – specifically renter protections
- A speaker on the business side of housing and real estate development (Kate suggested members watch the recent Housing Week session on “Making Affordable Housing Pencil” and shared link). Let staff know if there is still interest in this topic.
- A policy discussion in light of the close defeat of recent City Ballot Initiative 1.
- A staff presentation from BHA about how the voucher system works (Section 8 and local forms of rent assistance)
- Presentation on role of non-profit vs role of government entity and ways they overlap and how they differ.
- Balance homeownership and the gap in funding.
- Additional discussion on ways to measure equity.

Adjourned

Minutes prepared by:

Heather Aven, Administrative Secretary

Minutes edited by staff.