

**RECORD OF PROCEEDINGS OF THE
COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
CITY OF BELLINGHAM, WASHINGTON**

**THURSDAY
January 13, 2022**
Audio-recorded

6:00 P.M.
Online - Zoom Meeting
www.cob.org

CALL TO ORDER: The meeting was called to order by Alycia Hawkins

Members Present: Alycia Hawkins, Aran Clauson, Jennifer Miles, Kaylee Galloway, Pierce Bock, Rachel Jewell, Suneeta Eisenberg, Victor Crosetti and Yin-Ho Lai
Kristina Martens (City Council)

Staff (PCDD): Samya Lutz, Housing & Services Program Manager; Kate Bartholomew, Development Specialist, Heather Aven, Recording Secretary

Members Absent: Brien Thane and Elizabeth Jennings

APPROVAL OF MINUTES:

Minutes from November 18, 2021 were approved by general consensus.

AGENDA ITEMS:

Nominate / Elect 2022 Officers

CHAIR: There was a motion and a second to nominate Aran Clauson as Chair. Aran accepted the nomination. **VOTE ALL AYES**

VICE-CHAIR: There was a motion and a second to nominate Suneeta Eisenberg as Vice-Chair. Suneeta accepted the nomination. **VOTE: ALL AYES**

Board Recruitment Discussion

The members discussed some different options for recruitment. It was suggested that when there are openings on the Board, members would get the word out through: Personal employment or networking channels; Linked-In platform; Neighborhood Association; and Volunteer Committees
It was also suggested that the City consider advertising through the Whatcom Volunteer Center.

Review / Approve By-laws

Staff reviewed the minor changes to the by-laws which included adding the words “up-to” in the member section and re-arranging the meeting order listed in the document to more accurately reflect how the monthly meetings were held.

MOTION: Aran Clauson / Suneeta Eisenberg moved to accept the changes and approve the by-laws. VOTE: ALL AYES

Annual CDAB Report – 2021

Staff reviewed the annual report and highlighted some of the achievements of the past year. Members were acknowledged for perfect attendance. It was pointed out that a presentation by Michele Thomas needed to be included in the report. Staff will update and repost to the website.

Annual Calendar Review

Staff reviewed the annual calendar of events. It was suggested that a few more presentations be added to the year that included:

- A legislative update by Joe Timmons (Governor’s Office)

- Childcare agencies(Generations Childcare, Boys & Girls Club, Bellingham Childcare & Early Learning Center
- Housing Authority staff to speak on Section 8 & Rental Assistance
- A presenter from the *Making Affordable Housing Pencil* presentation that was given during Housing Week (this suggestion will be revisited after members have the chance to view the existing video on the Whatcom Housing Alliance's website)

City Staff Updates

- Severe weather shelters update (Kate): Staff shared that the City set up a daytime warming center during the extreme temperatures. There was a brief discussion on the options for overnight shelter provided to those that are unable to stay at BaseCamp or NWYS facilities. Staff also shared the need for volunteers in the event we experience additional severe weather incidents this year.
- Questions/comments on Project Update (Samya): Staff gave an update on the Families with Children Interim Shelter, still currently in the planning process. There was a brief discussion on the appeal for the NWYS purchase of home in Samish Neighborhood for homeless youth.
- NOFA applications are due 1/24 and will be coming before the Board in March for review and recommendation.
- Collaboration with County – update on work being done in the Housing Committee; as well as the *Coordinated Entry Committee* has opportunities for volunteer involvement.
- City will be re-considering Inclusionary Zoning this year at the Planning Commission and City Council levels.

What's the Buzz

Alycia Hawkins announced this was her last meeting. Congratulations was given to Kristina Martens on being elected to City Council and Kaylee Galloway on being elected to County Council. New members Victor Crosetti and Pierce Bock were welcomed.

Future Agenda Items

- 2022 state legislative session – specifically renter protections
- A speaker on the business side of housing and real estate development (Kate suggested members watch the recent Housing Week session on “Making Affordable Housing Pencil” and shared link). Let staff know if there is still interest in this topic.
- A policy discussion in light of the close defeat of recent City Ballot Initiative 1.
- A staff presentation from BHA about how the voucher system works (Section 8 and local forms of rent assistance)
- Presentation on role of non-profit vs role of government entity and ways they overlap and how they differ.
- Balance homeownership and the gap in funding.
- Additional discussion on ways to measure equity.

Adjourned

Minutes prepared by:

Heather Aven, Administrative Secretary
 Minutes edited by Housing & Services Program Manager