

**RECORD OF PROCEEDINGS OF THE
COMMUNITY DEVELOPMENT ADVISORY BOARD
CITY OF BELLINGHAM, WASHINGTON**

**THURSDAY
February 11, 2021**
Audio-recorded

6:00 P.M.
Online - Zoom Meeting
www.cob.org

CALL TO ORDER: The meeting was called to order by Leah Wainman

Members Present: Alycia Hawkins, Aran Clauson, Brien Thane, Cassidy Thornton, Christopher Pasquale, Greg Arnold, Hollie Huthman (City Council Rep), Javier Flores (Vice-Chair), Kathleen Roy, Kaylee Galloway, Liz Jennings and Yin-Ho Lai

Staff (PCDD): Samya Lutz, *Housing & Services Program Manager*; Kate Bartholomew, *Development Specialist*; Heather Aven, *Administrative Secretary*

Members Absent:

APPROVAL OF MINUTES:

Minutes from January 14, 2021 were approved by general consensus.

ANNOUNCEMENTS:

None provided.

AGENDA ITEMS:

Mayor's update on recent events

Mayor Fleetwood responded to questions / comments by board members regarding the homeless demonstration that occurred in front of City Hall.

There was a request that Mayor Fleetwood share with the Board the specific ways this group can assist the administration. There was also a brief discussion where they shared suggestions on ways they felt the group might be best used to support the City.

Nominate/Elect Chair and Vice-Chair

Alycia Hawkins was nominated and seconded as Chair. VOTE: ALL AYES

Leah Wainman was nominated and seconded as Vice-Chair. VOTE: ALL AYES

Applications and Budget – Preliminary Discussion

Samya spoke to the process staff is following and presented the funding requests from agencies for each NOFA. There was a brief conversation on the additional COVID funding that the City has received.

NOFA Application Scoring and Ranking Strategy

Kate presented the proposed NOFA ranking strategy based on the previous discussions held by the Board. There was general consensus for the approach and it was emphasized that as long as the human element remained a part of the strategy they would use that as a guiding principle when making their recommendations on allocations.

Review Calendar / Membership

The group reviewed this topic in February but did receive a quick overview of the year including different agency presentation ideas.

It was suggested that a small group of members would meet together to help brainstorm ideas on how the role and responsibilities of CDAB might be broadened.

OTHER BUSINESS:

Staff Updates:

Future Agenda Items:

- ~~Consider including a regular check in time during CDAB meetings for members to bring back 'buzz' issues that are relevant to CDAB, and utilized board expertise to help with communications strategies back to the various organizations/neighborhoods represented.~~
- Presentation on role of non-profit vs role of government entity and ways they overlap and how they different.
- Balance homeownership and the gap in funding.
- Additional discussion on ways to measure equity.

Adjourned

Minutes prepared by:

Heather Aven, Administrative Secretary
Minutes edited by Housing & Services Program Manager.