



City Council Agenda Bill

20302

Bill Number

Subject: Request for new Custodial Maintenance Worker position

Summary Statement: Public Works is requesting the addition of one new full-time Custodial Maintenance Worker I position to address the need for additional work at various facilities to include the Library, City Hall, Museum, and Fire Department buildings. The recent reinstatement of Sunday hours at the Library has also increased the Facilities workload.

Previous Council Action: Adoption of 2014 Budget reinstating Sunday Library hours

Fiscal Impact: The addition of a full-time custodian will add \$48,172 in labor expenses to the Facilities Group with the 2014 revenue coming from fund reserves. Future budget year allocations to departments will be increased to cover the added expense.

Funding Source: PW Facilities Fund

Attachments: Budget Ordinance

Meeting Activity	Meeting Date	Staff Recommendation	Presented By	Time
Committee Briefing Council Vote Requested	10-Feb-2014	Vote to Approve	Ted Carlson, PW Director	2 min

Council Committee:

Agenda Bill Contact:

Eric Johnston, PW Assistant Director, x7710
Clark Williams, PW Superintendent, x7810

Committee Actions:

Finance and Personnel

Michael Lilliquist, Chair
Gene Knutson; Terry Bornemann

Council Action:

Reviewed By	Initials	Date
Ted Carlson, PW Director	<i>TC</i>	2/4/2014
Brian Henshaw, Finance Dir.	<i>BH</i>	2/4/14
Legal	<i>MRS</i>	2/4/14
Mayor	<i>KL/BH</i>	2/4/14

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2014 BUDGET APPROPRIATING AN ADDITIONAL \$48,172.00 IN THE FACILITIES ADMINISTRATION FUND AND ADDING ONE NEW POSITION IN THE PUBLIC WORKS DEPARTMENT, FACILITIES GROUP, FROM ESTIMATED ENDING UNRESERVED BALANCE.

WHEREAS, reinstatement of Sunday hours at the Bellingham Public Library will increase the workload for Public Works Facilities staff, and

WHEREAS, Public Works has requested the addition of one new full-time Custodial Maintenance Worker 1 position to address the need for additional work at various facilities including the Library, City Hall, Museum, and Fire Department.

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Effective February 1, 2014 one new full time position of Custodial Maintenance Worker 1, Plan B Grade 4, is hereby created in the Public Works Facilities Group. There is an increase of .92 FTEs for 2014 as a result of this addition. The source of funds will be credited from:

<u>530</u>		<u>FACILITIES ADMINISTRATION FUND</u>	
	5 000	<u>PUBLIC WORKS</u>	
530-50000000880		EST END UNRSRVD BAL (PROPR.)	\$ 48,172.00

To be debited as follows:

<u>530</u>		<u>FACILITIES ADMINISTRATION FUND</u>	
	5 646	<u>PW FACILITIES OPERATIONS</u>	
	312	<u>SERVICES - CUSTODIAL</u>	
530-56463121101		SALARIES & WAGES	\$ 27,586.00
530-56463122101		PERSONNEL BENEFITS	\$ 20,586.00
			<u>\$ 48,172.00</u>

PASSED by the Council this _____ day of _____, 2014.

Council President

APPROVED by me this _____ day of _____, 2014.

Mayor

ATTEST: _____
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

Published:
