



City Council Agenda Bill

20280

Bill Number

Subject: Budget appropriation for two .5 FTEs in the Police Department

Summary Statement: The Police Department is requesting the addition of one half-time Records Clerk and one half-time Accounting Technician. Addition of these positions will allow greater citizen access to the Police Department lobby and provide internal accounting services needed as a result of the pending reclassification of the current Accounting Technician.

Previous Council Action: None

Fiscal Impact: The Police Department's 2014 budget will be increased by \$57,000 and General Fund Estimated Ending Reserves will be decreased by \$57,000.

Funding Source: General Fund

Attachments: Ordinance

Meeting Activity	Meeting Date	Staff Recommendation	Presented By	Time
Other	10-Feb-2014	Vote to Approve	Chief Cliff Cook	15 min

Council Committee:

Finance and Personnel

Michael Lilliquist, Chair
Gene Knutson; Terry Bornemann

Committee Actions:

TB/GK MOVED TO RECOMMEND APPROVAL.
ML concurred.

Council Action:

1/27/14 LILLIQUIST / KNUTSON moved approval for first and second reading. MOTION CARRIED 7-0.

Agenda Bill Contact:

Renee Firos

Reviewed By
C. Cook - Chief of Police
Finance

Initials	Date
<i>[Signature]</i>	1-15-14
<i>[Signature]</i>	1/21/14

Legal
Mayor or CAO

Initials	Date
<i>[Signature]</i>	1/21/14

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2014 BUDGET AND APPROPRIATING AN ADDITIONAL \$57,000.00 IN THE GENERAL FUND TO PROVIDE FOR THE ADDITION OF ONE NEW PART-TIME POSITION IN THE POLICE DEPARTMENT RECORDS GROUP AND ONE NEW PART-TIME POSITION IN POLICE ADMINISTRATION, FROM ESTIMATED ENDING UNDESIGNATED RESERVES.

WHEREAS, the Police Department has requested the addition of one new part-time position in the Police Records Group and the addition of one new part-time position in Police Administration.

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Effective February 1, 2014 one new half-time position of Police Support Services Specialist, Plan B Grade 8, in the Police Records Group is hereby created. Effective February 1, 2014 one new half-time position of Accounting Technician, Plan B Grade 9, in the Police Administration Group is hereby created. There is an increase of .92 FTEs for 2014 as a result of these changes. The source of funds will be credited from:

<u>001</u>	<u>GENERAL FUND</u>		
5 000	GENERAL		
001-500000000810	EST END UNDESIGNATED RESERVE	\$	57,000.00

To be debited as follows:

<u>001</u>	<u>GENERAL FUND</u>		
5 811	POLICE ADMINISTRATION		
111	ADMINISTRATION-GENERAL		
001-581111111101	SALARIES & WAGES	\$	18,553.00
001-58111112101	PERSONNEL BENEFITS	\$	10,586.00
5 825	POLICE RECORDS OPERATIONS		
311	LAW ENFORCEMENT - RECORDS		
001-58253111101	SALARIES & WAGES	\$	17,480.00
001-58253112101	PERSONNEL BENEFITS	\$	10,381.00
		\$	<u>57,000.00</u>

PASSED by the Council this _____ day of _____, 2014.

Council President

APPROVED by me this _____ day of _____, 2014.

Mayor

ATTEST: _____
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

Published:
