



City Council Agenda Bill

20135

Bill Number

Subject: Reclassification of the Resource Conservation Management Specialist Position to a Facilities Project Manager in the Public Works Operations Division

Summary Statement: A reclassification of the Resource Conservation Management Specialist position to a Facilities Project Manager is needed in the Public Works Facilities Section to manage annual city-wide capital facilities projects. This budget ordinance eliminates the vacant Resource Conservation Management Specialist position and creates a new position that will better suit the needs of the Facilities Section.

Previous Council Action: None

Fiscal Impact: Higher classified salary that will be recaptured through capital facilities maintenance projects and departmental allocations.

Funding Source: Facilities Fund

Attachments: Budget Ordinance

Meeting Activity	Meeting Date	Staff Recommendation	Presented By	Time
Consent Agenda	30-Sep-2013	Vote to Approve	Ted Carlson, Public Works Director	
Third and Final Ordinance	14-Oct-2013	Pass Ordinance		

Council Committee:

Agenda Bill Contact:

Eric Johnston, PW Assistant Director/Operations
778-7710

Committee Actions:

Reviewed By	Initials	Date
Ted Carlson, PW Director	<i>TC</i>	9/24/13
Brian Henshaw, Finance Dir.	<i>BH</i>	9/24/13
Legal	<i>MKS</i>	9/24/13
Mayor	<i>KL</i>	9.25.13

Council Action:

9/30/13 SNAPP / KNUTSON MOVED APPROVAL FOR FIRST AND SECOND READING AS PART OF THE CONSENT AGENDA. MOTION CARRIED 6-0, LEHMAN EXCUSED.

ORDINANCE NO. _____

AN ORDINANCE RELATING TO THE 2013 BUDGET RECLASSIFYING ONE POSITION IN THE PUBLIC WORKS DEPARTMENT, FACILITIES FUND, WHERE NO ADDITIONAL APPROPRIATION OR REALLOCATION OF FUNDS IS REQUESTED.

WHEREAS, the Public Works Department has requested an upgrade of a Program Specialist position in the Facilities Operations Group to provide for management of annual City-wide capital facilities projects, and

WHEREAS, a new job classification of Project Manager has been created and the upgraded position has been allocated to the new classification, and

WHEREAS, the Human Resources Department is proposing placement of the new classification in Salary Plan S, Grade 9 with a 5% market step, pending completion of negotiations of the final wage placement with the bargaining unit, and

WHEREAS, no additional appropriation or reallocation of funds has been requested in order to accommodate the additional cost that results from placement of the upgraded position in the proposed salary plan and grade.

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Effective October 1, 2013 one vacant position of Program Specialist, Plan S Grade 6, in the Public Works Facilities Operations Group, is hereby deleted. Effective October 1, 2013 one position of Project Manager, proposed in Plan S Grade 9 with a 5% market step, is hereby created. There is no change in FTEs as a result of this upgrade and no additional appropriation or reallocation of funds has been requested.

PASSED by the Council this _____ day of _____, 2013.

Council President

APPROVED by me this _____ day of _____, 2013.

Mayor

ATTEST: _____
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

Published:
