



# City Council Agenda Bill

# 20114

Bill Number

**Subject:** Budget Amendment to allow for receipt and spending of a grant from Washington State Traffic Safety Commission in the amount of \$8,450.00

**Summary Statement:** This budget amendment allows for the receipt and spending of \$8,450 in grant funds from Washington State Traffic Safety Commission to be used for the purchase of three Raptor RP-1 moving radars. This equipment will support continued school zone enforcement.

**Previous Council Action:**

**Fiscal Impact:** Net Neutral Transactions

**Funding Source:**

**Attachments:** Grant Award Letter  
Ordinance

Meeting Activity	Meeting Date	Staff Recommendation	Presented By	Time
Consent Agenda	16-Sep-2013	Pass Ordinance		

**Council Committee:**

**Agenda Bill Contact:**

Renee Firos

**Committee Actions:**

Reviewed By	Initials	Date
<i>Stasemon</i>	<i>JS</i>	9-6-2013
<i>Brian Henshaw</i>	<i>BH</i>	9/10/13
Legal	<i>SPB</i>	9/6/13
Mayor	<i>KL/BA</i>	9/10/13

**Council Action:**



STATE OF WASHINGTON

**WASHINGTON TRAFFIC SAFETY COMMISSION**

621 8<sup>th</sup> Avenue SE, Suite 409., PO Box 40944, Olympia, Washington 98504-0944, (360) 753-6197

July 24, 2013

Sergeant Mark Stokes  
Bellingham Police Department  
505 Grand Ave  
Bellingham, WA 98225  
[mstokes@cob.org](mailto:mstokes@cob.org)

RE: School Zone Funds / (3) Raptor RP-1 Moving Radars

Dear Sgt. Stokes:

Thank you for submitting a school zone grant request to purchase 3 Raptor RP-1 moving radars to support school zone enforcement. Your request for funding has been approved not to exceed \$8,450.00 based on 338 school zone infractions. It is understood this equipment's primary use will be dedicated towards school zone enforcement.

WTSC recommends that your department abide by industry standards when purchasing equipment with WTSC funding. WTSC is not liable for any cause action that arises from any equipment purchases that do not meet those standards or whose use does not confirm with its intended purpose.

I have detailed the order/ reimbursement procedure below:

1. Your agency must order/purchase, receive and be billed for the approved item(s).
2. Upon receipt of the vendor billing, please submit for reimbursement on the enclosed A19 invoice voucher no later than **September 24, 2013**, within 60 days from grant approval. Submit the A19 invoice voucher and a copy of your vendor-billing invoice for reimbursement to:

Washington Traffic Safety Commission  
Attn: Kathy Droke  
PO Box 40944  
Olympia, WA 98504-0944

LE #18

Please note that we cannot accept a FAX or an electronic request. Be sure to identify your agency as the Claimant and include your **Federal Tax ID Number**, **State Vendor Number**, and the **original signature** of the agency head, command officer or contracting officer on the A-19 invoice voucher.

3. Your agency will be reimbursed upon receipt of complete documentation.

**Unfortunately, due to a decrease in school zone fund revenue and the growing number of grant requests received by the WTSC, if we do not receive your request for reimbursement by the due date above, your grant funds will be reallocated to another grant requestee.**

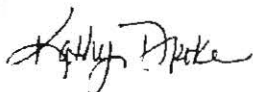
Disputes arising from this agreement shall be resolved by a panel consisting of one representative of the Washington Traffic Safety Commission, one representative from your agency, and a mutually agreed-upon third party. The dispute panel shall there after decide the dispute with the majority prevailing.

Either party may terminate this agreement upon thirty (30) days' written notice to the other party. In the event of termination of this agreement, the terminating party shall be liable for the performance rendered prior to the effective date of termination.

If you cannot meet this deadline or you have any questions or concerns, please contact me as soon as possible. My direct line is 360-725-9883, or you can email me at [kdroke@wtsc.wa.gov](mailto:kdroke@wtsc.wa.gov).

It is a pleasure to work with you to improve school zone and traffic safety.

Sincerely,



Kathy Droke  
Grant Manager

**ELECTRONIC APPROVAL**

Enclosures:  
A19 Invoice Voucher

BP2-455

# KUSTOM SIGNALS, INC.

1010 West Chestnut, P O Box 947  
Chanute, KS 66720-0947  
(620) 431-2700 fax (620) 431-2734

Invoice No.

298326

## INVOICE

### SOLD TO:

Name CITY OF BELLINGHAM

Attn: POLICE DEPT

Address 505 GRAND AVE  
BELLINGHAM WA 98225

Date 7/30/2013

Customer No. 27675

Order No. 298326 SO

Customer PO VBL/MARK STOKES

Terms N30

### SHIP TO:

Name CITY OF BELLINGHAM

Attn: POLICE DEPT

Address 505 GRAND AVE  
BELLINGHAM WA 98225

Remit To:  
Kustom Signals, Inc  
P. O. Box 411882  
Kansas City, MO 64141-1882  
Attn: Accounts Receivable

Qty	Description	Unit Price	TOTAL
3	***RAPTOR, RP-1***	2,222.32	6,666.96
			6,666.96
Tax			\$ 566.69
<b>TOTAL</b>			<b>\$7,233.65</b>

F.E.I.N. 43-1757730

ORIGINAL INVOICE

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE RELATING TO THE 2013 BUDGET APPROPRIATING AN ADDITIONAL \$8,450.00 IN THE POLICE DEPARTMENT, GENERAL FUND, AS A RESULT OF A GRANT AWARD FROM THE WASHINGTON STATE TRAFFIC SAFETY COMMISSION.**

**WHEREAS**, the Bellingham Police Department has been awarded a grant from the Washington State Traffic Safety Commission to be used for the purchase of three moving radars to support continued school zone enforcement.

**NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:**

General Fund revenue is hereby increased in the amount of \$8,450.00 as a result of a Washington Traffic Safety Commission grant to the Bellingham Police Department and this additional \$8,450.00 is appropriated to provide for the purchase of equipment to support school zone enforcement. The source of funding will be credited from:

<u>001</u>		<u>GENERAL FUND</u>		
	3	821	<u>PATROL/TRAFFIC OPERATIONS</u>	
		232	<u>OPERATIONS - TRAFFIC GRANTS</u>	
001-3821232340352			WA TRAFFIC SAFETY COMMISSION	\$ 8,450.00

To be debited as follows:

<u>001</u>		<u>GENERAL FUND</u>		
	5	821	<u>PATROL/TRAFFIC OPERATIONS</u>	
		232	<u>OPERATIONS - TRAFFIC GRANTS</u>	
001-58212323502			MINOR EQUIPMENT	\$ 8,450.00

**PASSED** by the Council this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Council President

**APPROVED** by me this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor

**ATTEST:** \_\_\_\_\_  
Finance Director

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Office of the City Attorney

Published:  
\_\_\_\_\_